**FORM 2**

**NOMINATION FOR DEATH-CUM-RETIREMENT GRATUITY**

*When the Government servant has no family an wishes to nominate one person or more than one person—*

<table>
<thead>
<tr>
<th>Original Nominee(s)</th>
<th>Alternate Nominee(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name(s) and Address(es) of nominee/nominees</td>
<td>Name, Address, Relationship and Age of the person or persons, if any, to whom the right conferred on the nominee predeceasing the Government servant or the nominee dying after the death of the Government servant but before receiving payment of gratuity</td>
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</tbody>
</table>

- The column should be filled in so as to cover the whole amount of the gratuity.
- This column should cover the whole amount/share payable to the original nominee(s).

* The amount/share of the gratuity shown in this column should cover the whole amount/share payable to the original nominee(s).
This nomination supersedes the nomination made by me earlier on __________________ which stands cancelled.

Note.—(1) The Government servant should draw lines across the blank space below the last entry to prevent the insertion of any name after he has signed.

(2) Strike out which is not applicable.

Dated this __________________ day of _______ 20 at __________

 Witnesses to Signature:

(1)

(2)

Signature of the Government Servant.

(To be filled in by the Head of Office/Audit Officer)

Nomination by:

Office:

Signature of Head of Office/Audit Officer.
Proforma for acknowledging the receipt of the Nomination Form by the Head of Office/Audit Officer.

To,

__________________________________________

Sir/Madam,

In acknowledging the receipt of your nomination dated the cancellation

dated the_________________________ of the nomination made earlier in respect of gratuity in Form ____________________

I am to state that it has been duly placed on record.

\[\text{Tellur} : \]  
\[\text{Place} : \]  
\[\text{Nominant} : \]  
\[\text{Date} : \]

\[\text{Signature of Head of Office/Audit Officer.} \]

\[\text{Designation} \]

\[\text{Note}-. The Government servant is advised that it would be in the interest of his nominees of copies if the nominations and the related notices and acknowledgements are kept in safe custody so that they may come into the possession of the beneficiaries in the event of his death.\]